



Department of General Services

Procurement Division

707 Third Street, Second Floor, West Sacramento, CA 95605

(916) 375-4400 (800) 559-5529

Broadcast Date: September 09, 2015

Bulletin #: P-09-15

**TO: Late Payment Penalty Coordinator
Small Business Advocates**

**RE: Fiscal Year 2014-2015 Late Payment Penalties Paid Report
Due: September 30, 2015**

The Department of General Services, Procurement Division (DGS-PD), is mandated to prepare a Late Payment Penalties Paid Report (LPPPR).

Government Code §927.9(a) states, "On an annual basis, within 90 calendar days following the end of the fiscal year, State agencies shall provide the Director of the DGS with a report on late payment penalties that were paid by the State agency in accordance with this chapter during the preceding fiscal year." State agencies are requested to submit their respective LPPPR by **September 30, 2015**.

A copy of the LPPPR form is available by accessing:

- <http://www.documents.dgs.ca.gov/pd/promptpay/promptpayLateForm.xls>

You can submit your department's LPPPR:

Via email as a PDF to: OSDSReports@dgs.ca.gov

Or a hard copy to:

Department of General Services:
Procurement Division
Office of Small Business & DVBE Services
Attn: Reports Coordinator
707 3rd Street, Room 1-400, IMS Z-1. MS 210
West Sacramento, CA 95605

If you have any questions, please contact:

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